

Please complete the following form and return it with the Power of Attorney or Guardian/Conservator Court Documents by fax to 703-206-1373 or email to **FAX\_POA\_Support@navyfederal.org**. A copy of a government-issued ID is required for non-members. If additional information is needed, a representative will contact the Attorney-in-Fact or Guardian/Conservator within 24 to 48 business hours of fax receipt.

Navy Federal does not currently offer Guardianship/Conservatorship accounts and does not re-title existing accounts as such; however, Navy Federal may allow the Guardian/Conservator to manage the Ward's estate, as permitted by applicable state law.

Information of Principal/Grantor/Ward			
Name: First	MI	Last	Suffix
<b>Please provide one or all of the following:</b>			
Social Security Number	Account Number	Access Number	

Information of Attorney-in-Fact/Guardian/Conservator				
Name: First	MI	Last	Suffix	Access Number
Home Phone Number	Business Phone Number	Mobile Phone Number	Fax Number	
Current Home Address: Street	City	State	Zip Code	
Email Address			Best Contact Time (If Other Than 0700-2300 EST)	
ID Type: If non-member, please include a copy of your government-issued ID selected below and ensure the image is clear and legible.				
<input type="checkbox"/> Driver's License	<input type="checkbox"/> Passport	<input type="checkbox"/> State-Issued ID	ID Number _____	
<input type="checkbox"/> Other (Please provide details.) _____				

**Note:** This Cover Sheet is not a Legal Power of Attorney or Guardianship/Conservatorship document. Please ensure to attach all applicable documents to expedite processing. Additional documentation may be required, depending on where the Power of Attorney was executed; please check your state's requirements. Examples of such documents are the Principal's Acknowledgment and the Attorney-in-Fact's Acknowledgment.

For Power of Attorney, as the Attorney-in-Fact, you must ensure to select "Yes" or "No" for each question presented below:	
Has the court appointed a Guardian or Conservator over the Principal? <input type="checkbox"/> Yes <input type="checkbox"/> No	Has anything happened to void the POA (e.g., POA revoked/Principal deceased)? <input type="checkbox"/> Yes <input type="checkbox"/> No

Please describe your intentions for use of the Power of Attorney or Guardianship/Conservatorship document.

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Once all required information has been received and evaluated, we will keep the Power of Attorney on file for seven years after the death of the principal. Once a Guardianship or Conservatorship is received, it will be retained until revoked or terminated by court order. Temporary orders expire or are made permanent by court order only. If you have any questions, please contact us anytime toll-free at 1-888-842-6328.

